



COMMONWEALTH of VIRGINIA

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July 17, 2024

TO: Agency Fiscal Officers & CAPP Manual Users

FROM: Amanda Simpson, Director, Compliance Oversight and Federal Reporting,
Department of Accounts

SUBJECT: Commonwealth Accounting Policies and Procedures (CAPP) Manual—
Update No. 190 / FAACS

Twenty-eight Topics Revised Updates to Topics 30805 and 70315 substantive changes are below; minor changes to 30210, 30310, 30315, 30320, 30325, 30405, 30505, 30510, 30515, 30605, 30610, 30705, 30905, 31005, 31105, 60303, 70305, 70310, 70320, 70325, 70330, 70340, 70345, 70355, 70360 and 70365

Status Summary Sheet

An updated *Status Summary Sheet* is shown on our web site and displays the following for each *CAPP Manual* topic:

- Number and Title
- Page Length
- Latest Revision Date

https://www.doa.virginia.gov/reference/CAPP/Status_Summary.pdf

DOA's CAPP Manual Contact

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Page Occurrence
30805-FAACS

Update

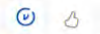
5	Add the following paragraph between paragraphs 1 and 2	For group asset disposals, when a controlled asset that is attached to a capitalized asset needs to be disposed, it is a two-step process. The capitalized asset master must be edited, and the cost of that asset subtracted from the cost. FAACS will calculate the correct Accumulated depreciation when the month end processing takes place...group is disposed.
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70315-FAACS

6	Inserted instructions related to receiving a verification code.
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Here is your One-Time Identity Verification Security Code: **28934918**.

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Please report any suspicious activity to us at FAACS@doa.virginia.gov.